



Kootenay Food Workshop / Homesteading 101 / Farmsteading 101 Instructor Agreement

The West Kootenay Permaculture Cooperative (WKPCoop) agrees to offer the following:

- 1) Designing promotional material for workshop.
- 2) Promotion of workshop through a variety of channels including both online and poster boards within the greater region, and in some cases printed advertising in publications.
- 3) Workshop enrolment and answering all inquiries regarding workshop.
- 4) Booking & covering costs of workshop facility.
- 5) Provide support on the day of event by a WKPCoop team member & one community volunteer

Instructor agrees to offer the following:

- 1) Submit necessary information regarding workshop within 6 weeks of workshop date.
- 2) Submit a press ready bio and overview of workshop ready for publication.
- 3) Actively promote workshop through all their own marketing channels (web, social media, newsletters etc.)
- 4) Assist with set up and tear down and clean up of the workshop event.

In return the instructor will be paid through the following two options:

- 1) Total of 'gate' less workshop expenses equals instructor take home pay.

OR

- 2) Instructor sets a flat rate fee to be paid out **TDA PRIOR TO CLASS**

In the event the workshop does not fill to a point to be profitable WKPCoop will cover all expenses

In the event the instructor is unable* to teach the workshop, workshop expenses will be split between the instructor and the WKCoop at a 50/50 rate. *Exceptions for life event emergencies, death etc.

Instructor Name _____

Instructor's Signature _____

Date: _____

WKPCoop Team Member Contact _____

WKPCoop Team Member Signature _____